

**ASHRAE LONDON CANADA CHAPTER
BOARD OF GOVERNORS
MEETING MINUTES**

Date: Dec. 10/2003 (5:15pm)

Attended by: Tom Pollard Scott Edmunds
Derek Vakaras Joe Claessens
Eric Shaw Scott Turner
Daryl Somers John Kelly

1. Minutes of Nov 11/2003 accepted.
2. Tom Pollard is forwarding minutes to DRC Region II

<i>POAE Points As Of: 13 November 2003</i>		
Chapter Members = 90	Chapter Programs = 135	History = 150
Membership Promotion = 305	Resource Promotion = 50	Chapter Operations = 615
Student Activities = 375	TEGA = 75	Chapter POAE Point Total = 1705

President

3. Tom Pollard conducted the informal Dec. BOG meeting.

Treasurer

4. Joe Claessens reported the bank balance to be \$ 14,418.62
5. Joe Claessens received a cheque from Mark Broughton for \$545.00 for payment of Golf Tournament June 2, 2003 (this included a \$5.00 handling fee due to late payment).
6. Joe Claessens presented a budget that was reviewed by the BOG and accepted.

Program

7. Derek Vakaras to summarize Nov. meeting for January newsletter.
8. Derek Vakaras to get York Topic for newsletter.
9. Derek Vakaras to confirm that Baymar will be doing a table top for January meeting.

Membership

10. Although Jason Vandenberghe was not present Tom Pollard mentioned publishing of this years roster in Jan. Joe Claessens is to discuss this with Jason and get it done.

Research Promotion

11. Scott Turner to check and see if Daryl Somers received all Full Circle monies and submitted to Society.

Student Affairs

- 12. Tom Pollard presented an award to Daniel Polakoff (3rd year HVAC student with the highest average. In hvac course) Scott Edmunds to arrange to have student attend a future chapter meeting.

Newsletter

- 13. Scott Turner and Tom Pollard to get together to review business cards adds in the newsletter.
- 14. There will be no December newsletter, however contributions to the January newsletter should be in no later than Jan. 9 due to early meeting date of Jan. 19 / 2004

TEGA

- 15. Nothing to report.

Historian

- 16. John Kelly to submit something for January newsletter

Miscellaneous

- 17. Next BOG meeting Jan 6th 2004 4:30PM at Smylie & Crow (boardroom)
- 18. Meeting adjourned 6:15 PM

2003-2004 Board and Chairs

President	Tom Pollard	TEGA	Eric Shaw
VP & Program	Derek Vakaras	Historian	John Kelly
Treasurer	Joe Claessens	Reception	Joe Claessens & Scott Edmunds
Secretary	Scott Turner	Newsletter	Scott Turner
Membership	Jason Vandenberghe	CRC 2005 Chair	Peter Golem
Research	Daryl Somers	Assistant Chair	Daryl Somers
Student Affairs	Scott Edmunds		

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